

The Regular Meeting of the Board of Education in the City of Linden, County of Union, New Jersey, was held at Linden High School, 121 W. St. Georges Avenue, Linden, New Jersey on Tuesday evening, March 26, 2013, at 7:00 p.m.

President Russell opened the meeting with a salute to the flag and the Board Secretary announced that in accordance with the Open Public Meetings Act, Chapter 231, adequate notice of this meeting had been provided as follows:

On January 31, 2013, notice was sent to the Home News Tribune, Star Ledger, The Union County Local Source and the Clerk of the Municipality.

The following Board members and others were present:

Roll Call: 7:00 p.m.

Board Members		Others	
Mrs. Ormon	P	Dr. Tomazic	P
Mr. Scaldino	P	Dr. Robertozzi	P
Mr. Strazzella	P	Ms. Gaylord	P
Mr. Topoleski	P	Ms. Margaret Miller	P
Mrs. Beviano	P		
Mr. Frank	P		
Mrs. Hudak	P		
Mr. Russell	P		

APPROVAL OF MINUTES:

1. Motion to approve minutes of the Special Meeting – Committee of the Whole held on February 20, 2013, the Work Session and the Regular Meeting for February 26, 2013. (Copies in the hands of Board Members).

Roll Call:

Board Member	Motion	Second	Aye	Nay	Abstain
Mrs. Ormon			X		
Mr. Scaldino			X		2/20/13
Mr. Strazzella			X		
Mr. Topoleski	X		X		
Mrs. Beviano			X		
Mr. Frank			X		
Mrs. Hudak		X	X		
Mr. Russell			X		

Motion Carried.

CORRESPONDENCE:

None.

COMMENTS FROM THE PUBLIC:

SUPERINTENDENT’S REPORT:

See information to the Board.

Dr. Tomazic reported on the following:

- HIB
- Teleconference with the Superintendent of Marietta, GA.
- Summation of his trip to Taiwan.
- Donation from the Tzu Chi Foundation.
- His remaining vacation days. When he leaves next month, he will have 15 vacation days left on the books.

At this time, High School Principal, Antoinette Modrak, presented the following:

- The High School Boys Varsity Basketball team was recognized for being the North Section Champs. Mrs. Modrak also recognized Mr. Phil Colicchio as Union County Coach of the Year. Mr. Colicchio took a moment to wish Dr. Tomazic and Dr. Robertozzi both good luck.
- The DECA team was then recognized.
- Nick Tekula, who is the first place district champion, first team all-county, all division first team, and Home News Tribune honorable mention was recognized.

Dr. Tomazic then introduced School #9 Principal, Richard Molinaro, who in turn introduced the students of School #9 who gave a science presentation on water.

The Attorney Committee, upon recommendation of the Superintendent of Schools, presents the following motion to the Linden Board of Education for approval:

1. The Board hereby denies Grievance #4-12/13 and authorizes the Board Attorney to communicate the denial to the Linden Education Association in accordance with the terms of the parties' Agreement.

Roll Call:

Board Member	Motion	Second	Aye	Nay	Abstain
Mrs. Ormon			X		
Mr. Scaldino			X		
Mr. Strazzella			X		
Mr. Topoleski	X		X		
Mrs. Beviano			X		
Mr. Frank		X	X		
Mrs. Hudak			X		
Mr. Russell					X

Motion 1 – Carried.

The Curriculum & Instruction Committee, upon recommendation of the Superintendent of Schools and the Assistant Superintendent, presents the following motions to the Linden Board of Education for approval:

1. Approve the enrollment as required by state law, of the following handicapped students in a specialized program for the 2012-2013 school year in accordance with their Individualized Education Plan (IEP) as shown below:

Classification	Recommended Placement	Effective Date	Tuition
Emotionally Disturbed	Ernest May Academy Jersey City, NJ	2/27/13	20,606.40 pro rata 257.58 per diem

2. Approve termination of the following out-of-district placement for the 2012-2013 school year.

Classification	Recommended Placement	Effective Date	Tuition
Multiply Impaired	Greenbrook Academy Bound Brook, NJ	1/30/13	58,996.68 pro rata 378.18 per diem
Emotionally Disturbed	Somerset Hills School Warren, NJ	2/12/13	69,475.00 annual 397.00 per diem
Specific Learning Disability	Mary A Dobbins School Mt. Holly, NJ	2/18/13	53,182.80 annual 295.46 per diem

3. Approve payment for the related services as per Child Study Team evaluation.

Related Services	Fees Not to Exceed
BILINGUAL PSYCHOLOGICAL EVALUATION Jeanette Pena 2009 Summit Ave. Union City, NJ 07087	400.00
BILINGUAL SOCIAL EVALUATION Silvana Hungria-Hargrove 449 Huntington Rd. Union, NJ 07083	400.00

3. Continued:

BILINGUAL SPEECH/LANGUAGE EVALUATION Patricia Vazquez-Hill 29 RamKay Dr. Fairfield, NJ 07004	500.00
SPEECH SERVICES Morris-Union Jointure Warren, NJ	2,475.00
OCCUPATIONAL THERAPY Morris-Union Jointure Warren, NJ	2,160.00
CONSULTATIVE SERVICES St. Joseph's Regional Medical Center 703 Main Street Paterson, NJ 07503	1,000.00

4. Approve adjustment to tuition, as indicated as per New Jersey Department of Education audit.

School	Location	Tuition Year	Adjustment
New Road School of Parlin	Parlin, NJ	2011-2012	Reimburse 9,742.20
New Road School of Somerset	Parlin, NJ	2011-2012	Reimburse 10,367.50
Community Therapeutic School	Belleville, NJ	2011-2012	Reimburse 17,259.00

5. Approve transportation for a student (S.A.) for job transition for the following 12 dates: 3/22, 4/5, 4/12, 4/19, 4/26, 5/3, 5/10, 5/17, 5/24, 5/31, 6/7, & 6/14/13. Total not to exceed \$1,226.88. 11-000-270-512-00-000-33.

6. Grant approval to purchase Team/Individual championship plaques per Board of Education championship awards policy.

Team/Individual	Accomplishment
Ike, Chibugo	2013 NJSIAA Group III North II Winter Track 55 Meter High Hurdles Champion

6. Continued:

Linden High School Boys Varsity Basketball Team (5)	2013 NJSIAA North II Group IV Sectional Champions
Reid, Briana	2013 UCIAC Girls Bowling Individual Champion
Dekowski, Andrew	2013 UCIAC Boys Bowling Individual Champion
Tekula, Nicholas	2013 NJSIAA District XI Champion, 113 lb.
Linden High School Varsity Bowling Team	2013 North II Group III Sectional Champions

7. Amend Board action on past Curriculum & Instruction Reports, as listed:

Date	Item	Action
5/16/12	12	Amend Board action taken at the May 16, 2012 meeting for dates of PSAT/SAT Preparation in Rooms 212 & 214 of Linden High School to add the following dates: 3/07/13, 3/14/13, 3/21/13, 4/11/13, 4/18/13, 4/25/13, 5/02/13
1/29/13	16	Amend Moore, Shaliek to read Physics of Sound Grade 4 workshop, 3/19/13 at Science Resource Center – LHS Academy
1/29/13	16	Amend Polini, MaryAnn to attend Science Resource Center Workshop for Physics of Sound – Grade 4 on 3/19/23 at no cost
11/14/12	11	Amend dates for Seussical Saturday Rehearsals to add 3/9/13 12:00pm-4:30pm
2/26/13	13	Change date of GAPP Meeting to 3/21/13
1/29/13	16	National Chinese Language Conference for Hu, Dejiang; Li, Xu, Paternostro, Alphonsina amend Registration to \$495.00; Hotel to \$550.00; Transportation to \$170.00; M&I \$171.00 from Acct. #20-270-200-500-00-000-55 Title IIA Funds
1/29/13	16	National Chinese Language Conference for Tomazic, Juping to Registration \$495.00; Hotel to \$550.00; Transportation to \$170.00; M&I \$171.00 from Confucius Classroom Funds
3/21/12	17	Amend travel expenses for Horzepa, Rocio for lodging to \$1,043.84 and for travel \$364.60 for FLIBS IB Training in St. Petersburg, FL from 6/23/12 to 6/26/12
2/26/13	15	New Jersey’s Model for High School Reform in World Languages on 4/19 & 5/30/13 for Paternostro, Alphonsina; change Location to Princeton, NJ; Transportation to \$60.00

7. Continued:

8/29/12	15	Change end date for ESL 2012-13 Afterschool Tutorial Programs for Soehl, McManus, Schools#8, #6, and #2 to 4/30/13
12/19/12	7	Change date Spanish NHS International Foods Night from 3/27/13 to 4/10/13
2/26/13	15	Change date for New Jersey Technology Educators Association Conference from 5/11/13 to 5/10/13 for Walters, Michael.
12/19/12	10	NJ ASK "Prep-Rally" Change date from March 9 to March 26, 2013.
10/17/12	16	Amend Board action taken at the October 17, 2012 meeting to reflect revised field trip date from March 21, 2013 to May 16, 2013
10/17/12	16	Amend Board action taken at the October 17, 2012 meeting to reflect revised field trip date from April 11, 2013 to May 23, 2013
10/17/12	16	Amend Board action taken at the October 17, 2012 meeting to reflect revised field trip date from November 2, 2012 to April 5, 2013
2/26/13	14	Amend Board action taken at the February 26, 2013 meeting to reflect revised field trip date from April 25, 2013 to April 30, 2013
2/26/13	15	Amend Board action taken at the February 26, 2013 meeting to add Paterson, Shamona to the Green Dot workshop at UCRCC, Westfield, NJ on the following dates: 4/11/13, 6/13/13, 10/13/13

8. Authorize curriculum writing as listed:

Curriculum	Grade Levels	Hours
US History (A)	6 th thru 8 th	25
US History (B)	6 th thru 8 th	25

9. Accept curriculum, as listed:

Curriculum	Grade Level
Spanish Heritage I	9-12
Spanish Heritage II	9-12
Spanish Heritage III	9-12

10. Authorize the submission of the NCLB Amended Application for fiscal year (FY) 2013 as follows:

Title IA	\$128,885
Title ID	51,651
Title IIA	90,833
Title III	3,808
Title III Immigrant	22,871

11. Approve 2 K-5 teachers to write Math Pacing Guides/update Math Binders for 20 hours per teacher at the contractual rate of \$27.00/hour. To be paid from account #11-000-223-110-00-000-50.
12. Grant permission for the following *Use of Facilities and School Activities* on the dates/times listed:

School	Requested By	Date	Time/Location	Event	Expenses
LHS	Modrak, Antoinette	4/25/13	4:00pm-8:00pm Media Center	Law Post Presentation	None
LHS	Modrak, Antoinette	4/15/13	6:00pm-8:00pm Auditorium	Guidance Department Evening Hours	None
LHS	Modrak, Antoinette	5/1/13	6:00pm-8:00pm Auditorium	World Language NHS Induction Ceremony	None
LHS	Murphy, William Cmd.	4/24/13	7:30am-1:30pm	NJROTC Annual Military Inspection	None

12. Continued:

LHS	Modrak, Antoinette	4/9/13 4/11/13 4/16/13 4/18/13 4/23/13 4/25/13 4/30/13 5/2/13 5/7/13 5/9/13 5/14/13 5/16/13 5/21/13 5/23/13 5/28/13 5/30/13 6/4/13 6/6/13 6/11/13	3:30pm-4:30pm ISS Trailer	Football Tutoring	None
MMS	Zahir, Kcyronne	6/10/13	12:00pm-2:40pm Ball Field in back of school	8 th Grade Field Day	None
SMS	Picaro, Joseph	4/16/13	6:00pm-9:00pm Cafeteria and Auditorium	Title I Parent Meeting	None
Ten	Coglianesse, Sandra	4/22/13	3:20pm-5:00pm Gymnasium	Spring Book Fair Set-up	None
Ten	Coglianesse, Sandra	4/23/13 4/24/13 4/25/13	9:00am-3:00pm Gymnasium	Spring Book Fair	None
Ten	Coglianesse, Sandra	5/31/13 Rain Date 6/3/13	9:00am- 3:00pm Back Field	Field Day	None
Ten	Coglianesse, Sandra	4/12/13	7:00pm-8:00pm Gymnasium	Zumba Party	None
Ten	Coglianesse, Sandra	4/26/13	5:30pm Gymnasium	Family Movie Night	None

12. Continued:

Six	Perkins, Atiya	4/10/13	5:00pm-7:30pm Cafeteria and Library	Spring into NJ ASK Parent Event	Not to exceed \$600.00 #20-231-100-101- 13-000-55
Five	White-Bryant, Jacqueline	4/24/13	8:00-3:00 Gymnasium	Spring Pictures- Life Touch Photographers	None
Five	White-Bryant, Jacqueline	4/30/13	8:00-3:00 Gymnasium/ Cafeteria	Lauren Hill, Author “A Day with an Author”	\$900.00 11-190-100-320- 00-000-12 \$500.00 11-100-240-800- 00-000-12
Five	White-Bryant, Jacqueline	5/23/13 (Rain Date 5/30/13)	4:00-5:30PM Gymnasium & 2 Classrooms	Basketball Clinic	None
Five	White-Bryant, Jacqueline	6/6/13 & 6/7/13	6:00-8:30PM Gym & Café: Set- up Gym & Café: Dance	Celebrating Parents Dance	None
Two	Coppa, Dianne	6/25/13 6/26/13 6/27/13	8:15am-3:15amd Coaches Training Room	Math Professional Development K-5	None
One	Preston, Dona	4/17/13	7:00pm-8:30pm Cafeteria	NJ ASK Prep for Parents	None
One	Preston, Dona	5/11/13 Rain Date 5/18/13	8:30am-5:00pm Playground	PTA Flea Market	None

13. Approve *District Field Trips*. Copy in the hands of Curriculum & Instruction committee members.

14. Approve training for district staff, as listed.

Name	Workshop	Dates	Location	Cost
Abalos, Roxanne	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Arai, Kimiko	SEMI – Regional Mtg UCESC	3/11/13	Westfield, NJ	None
Arai, Kimiko	Genesis User Group Meeting	3/20/13	East Brunswick, NJ	None
Bauer, Elizabeth	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Benavidez, Tiffanyann	Current Best Strategies To Maximize Achievement for Struggling Readers	4/16/13	Newark, NJ	Title IIA Registration \$225.00 20-270-200-500-00-000-55
Benavidez, Tiffanyann	A Closer Look at the Year's 100 Best Books for Children	4/26/13	Whippany, NJ	Title IIA Registration \$189.00 20-270-200-500-00-000-55
Bottino, Bernadette	IB Conference of Americas	07/17/13 Through 7/21/13	Hilton New Orleans New Orleans, Louisiana	Registration Fee: \$1,025.00 Lodging \$705.00 Transportation \$480.00 Meals/Misc. \$200.00 11-000-223-580-00-000-04
Brooks, Monty	One-Day Peer Mediation Training	4/11/13	NJ Sate Bar Foundation New Brunswick, NJ	None
Caporale, Pam	SEMI – Regional Mtg UCESC	3/11/13	Westfield, NJ	None

14. Continued:

Coach Presenters (2) TBD	K-1 Math Make & Take Workshop	6/25/13	School Two Coaches Training Room	\$200/day each 20-270-100-100-00-001-55 Title IIA
Coach Presenters (2) TBD	Grades 2-3 Math Make & Take Workshop	6/26/13	School Two Coaches Training Room	\$200/day each 20-270-100-100-00-001-55 Title IIA
Coach Presenters (2) TBD	Grades 4-5 Math Make & Take Workshop	6/27/13	School Two Coaches Training Room	\$200/day each 20-270-100-100-00-001-55 Title IIA
Corona, Lisa	NJ Teacher Advisory Panel debriefing	06/05/13	Ewing, NJ	None
Corona, Lisa	Professional Development Design Workshop	4/23/13 4/24/13	Rahway, NJ	None
Cortinas, Amanda	Effective Second Language Acquisition	5/20/13	Newark, NJ	Registration \$229.00 11-000-223-500-00-000-15
Cortinas, Carmen	NJTESOL/NJBE 2013 Spring Conference	5/29/13 5/30/13	New Brunswick, NJ	Registration \$259.00 Transportation \$30.00 20-241-200-500-00-000-54 Title III
Czyzewski, Dee	“Happy People Don’t Act Out: Looking at the Whole Picture”	4/12/13	Iselin, NJ	None
De Oliveira, Carolina	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA

14. Continued:

Delgado, Eloy	NJTESOL/NJBE 2013 Spring Conference	5/29/13	New Brunswick, NJ	Registration \$179.00 Transportation \$15.00 20-241-200-500-00-000-54 Title III
Dinis, Alicia	Supporting Youth with Autism and Aspergers: Social and PBS	4/16/2013	Lincroft, NJ	None
DiPolvere, Celia	“Pathways to Adult Life” Family Support Center	5/1/13	Morris Plains, NJ	None
Dorney, Michele	Union County Teacher of the Year Review Committee	4/10/13	Westfield, NJ	None
Dorney, Michele G.	Systems 3000 Training	4/17/13	Eatontown, NJ	Transportation \$25.00 11-000-23-590-00-000-01
Doyle, Paige	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Duckett, Edith	After the Holocaust: The Courage to Rebuild	5/29/13	Morristown, NJ	Transportation \$14.00 20-241-200-500-00-000-54 Title III
Fleming, Leanora	One-Day Peer Mediation Training	4/11/13	NJ State Bar Foundation New Brunswick, NJ	None
Forstenhausler, Jean	Literacy Adult and Community Education System (LACES) Training for Intermediate and Advanced Users	4/24/13	East Brunswick, NJ	None

14. Continued:

Froner, Kandra	NJSHA Convention N.J.Speech-Language- Hearing Association	4/25/13 4/26/13	Long Branch, NJ	Registration \$250.00 11-000-223-580-00- 000-33
Gaylord, Kathleen A.	NJASBO Conference	6/5/13 Thru 6/7/13	Atlantic City, NJ	Cost not to exceed \$1,000.00 11-000-561-592-00- 000-02
Goldstein, Rose	MISE Professional Development Design Workshop	3/13/13 To 3/15/13	Princeton, NJ	None
Goldstein, Rose	Professional Development Design Workshop	4/30/13	Rahway, NJ	None
Goncalves, Monica	One-Day Peer Mediation Training	4/11/13	NJ State Bar Foundation New Brunswick, NJ	None
Grade Four Teachers (10) Grade Five Teachers (10) TBD	Grades 4-5 Math Make & Take Workshop	6/27/13	School Two Coaches Training Room	\$100/day each 20-270-100-100-00- 001-55 Title IIA
Grade Two Teachers (10) Grade Three Teachers (10) TBD	Grades 2-3 Math Make & Take Workshop	6/26/13	School Two Coaches Training Room	\$100/day each 20-270-100-100-00- 001-55 Title IIA
Granda, Randy	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00- 000-55 Title IIA
Grieco, Mary Ann	Advanced PTSM Protocols for Response to Suicide	4/24/13	Piscataway, NJ	None

14. Continued:

Gundrum, Kristen	A Closer Look at the Year's 100 Best Books for Children	4/26/13	Whippany, NJ	Title IIA Registration \$189.00 20-270-200-500-00-000-55
Hamilton, Jo Ann	HIB Coordinator Meeting	4/19/13	Westfield, NJ	Transportation \$5.00 11-000-221-580-00-000-44
Hirsch, Joyce	2013 NJ Dept. of Health CLIA Waved Testing Workshop	4/12/13	Somers Point, NJ	None
Horre, Yelena	NJASK Training	3/20/13	Monroe, NJ	None
Horre, Yelena	NJAFPA-Spring Training Institute	5/29/13 Through 5/30/13	Atlantic City, NJ	Registration \$298.00 Lodging \$96.00 Travel \$66.91 11-000-240-580-00-000-09
Howlett, Lisa	Kindergarten Tools of the Mind Peer Observation	4/8/13	Linden, NJ	11-120-100-101-00-002-16
Juliano, Laurie	Diagnosis & Treatment Using the DSM-5	5/8/13	Cherry Hill, NJ	Registration \$89.99 11-000-223-580-00-000-44 Travel \$46.77 11-000-223-580-00-000-44
Juliano, Laurie	NJCA Annual Conference	4/19/13 4/20/13	Lincroft, NJ	Registration \$410.00 11-000-223-580-00-000-44 Travel \$36.10 11-000-223-580-00-000-44

14. Continued:

Kang, Melissa	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Kindergarten Teachers (10) Grade One Teachers (10) TBD	K-1 Math Make & Take Workshop	6/25/13	School Two Coaches Training Room	\$100/day each 20-270-100-100-00-001-55 Title IIA
LaMastra, Kevin	NJTESOL/NJBE 2013 Spring Conference	5/29/13 5/30/13	New Brunswick, NJ	Presenter Registration \$189.00 Transportation \$30.00 20-241-200-500-00-000-54 Title III
Macchiarelli, Dena	Professional Development Design Workshop	4/23/13 4/24/13	Rahway, NJ	None
Mastriano, William	NJASK Training	3/20/13	Monroe, NJ	None
Mazurek, Melissa	MISE Professional Development Design Workshop	3/13/13 To 3/15/13	Princeton, NJ	None
Mazurek, Melissa	Professional Development Design Workshop	5/30/13	Rahway, NJ	None
McGovern-Drejaj, Kelly	2013 NJSHA Convention	4/25/13 4/26/13	Long Branch, NJ	None
Mifsud, Kristine	MISE Professional Development Design Workshop	3/13/13 To 3/15/13	Princeton, NJ	None

14. Continued:

Mifsud, Kristine	Professional Development Design Workshop	5/17/13	Rahway, NJ	None
Modrak, Antoinette	3-Part Cyber Safety Training	02/27/2013	Scotch Plains, NJ	None
O'Donnell, Cara	Postvention Protocols for Response to Suicide	4/24/13	Piscataway, NJ	None
Orth, James	Institute for Educational Design-Common Core Mathematics	5/8/13	Newark, NJ	Registration \$219.00 Transportation \$10.00 11-000-223-580-00-000-50
Parashis, Susan	Middle States Evaluation	4/16/13 Through 4/19/13	Neptune, NJ	None
Paternostro, Alphonsina	Congreso Primavera Teachers of Spanish & Portuguese workshop	4/27/13	Hanover, NJ	Registration \$60.00 Transportation \$18.00 11-000-221-580-00-000-54
Patterson, Shamona	One-Day Peer Mediation Training	4/11/13	NJ State Bar Foundation New Brunswick, NJ	None
Pellettiere, Laura	NJASK Training	3/18/13	Parsippany, NJ	Mileage/Tolls \$20.00 11-000-223-580-00-000-44
Perez, Fran	Literacy Adult and Community Education System (LACES) Training for Intermediate and Advanced Users	4/24/13	East Brunswick, NJ	None

14. Continued:

Perkins, Atiya	NJPSA The Leader's Brain Advanced Leadership Skills	3/27/13	Monroe, NJ	Registration None Travel \$20.46 11-000-240-580-00-000-13
Perry, Angela	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Posy, Sabine	NJTESOL/NJBE 2013 Spring Conference	5/30/13	New Brunswick, NJ	Registration \$179.00 Transportation \$15.00 20-241-200-500-00-000-54 Title III
Pupo, Vivian	Kindergarten Tools of the Mind Peer Observation	4/9/13	Linden, NJ	11-120-100-101-00-002-16
Push, Leah	MISE Professional Development Design Workshop	3/13/13 Thru 3/15/13	Princeton, NJ	None
Push, Leah	Professional Development Design Workshop	4/30/13	Rahway, NJ	None
Reinoso, Anthony	Region III Wrestling Banquet and Membership	3/19/13	Hanover, NJ	Registration/ Membership \$90.00 11-190-100-890-00-000-03
Robertozzi, Danny A.	World Language Event: Celebrating & Sharing Successes	5/30/13	Princeton, NJ	Mileage \$30.00 11-000-223-580-00-000-04
Schmitz, Dawn	Systems 3000 Training	4/17/13	Eatontown, NJ	None
Scocozza, Isabella	21 st CCLC Planning with Data Workshop	8/8/13	Rahway, NJ	Mileage \$10.00 20-454-200-580-00-000-35

14. Continued:

Sepulveda, Holly	Career Technical Education Conference	5/22/13	Ewing, NJ	None
Shannon, Kathleen	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Sorenson, Barbara	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Spricigo, Anne Marie	Supporting Youth: Social Skills & PBS	4/16/13	Lincroft, NJ	None
Stefanick, Marie	SEMI – Regional Mtg UCESC	3/11/13	Westfield, NJ	None
Stratis, Sophia	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Szulc, Bozena	NJTESOL/NJBE 2013 Spring Conference	5/29/13	New Brunswick, NJ	Registration \$179.00 Transportation \$15.00 20-241-200-500-00-000-54 Title III
Tamar, Natalie	NJSHA Convention N.J.Speech-Language-Hearing Association	4/25/13 4/26/13	Long Branch, NJ	Registration \$250.00 11-000-223-580-00-000-33
Tartivita, Patricia	IB Conference of Americas	07/17/13 Through 7/21/13	Hilton New Orleans New Orleans, Louisiana	Registration Fee: \$1,025.00 Lodging \$705.00 Transportation \$480.00 Meals/Misc. \$200.00 11-000-223-580-00-000-04

14. Continued:

Terwilliger, Kimberly	Professional Development Design Workshop	4/23/13 4/24/13	Rahway, NJ	None
Tinari, Alyssa	Classroom Management: A Key to Every Successful Classroom	8/22/13	Union, NJ	Registration \$99.00 20-270-200-500-00-000-55 Title IIA
Topoleski, Brianne	Literacy Adult and Community Education System (LACES) Training for Intermediate and Advanced Users	4/24/13	East Brunswick, NJ	None
Walker, Dave	One-Day Peer Mediation Training	4/11/13	NJ State Bar Foundation New Brunswick, NJ	None
Walters, Michael	Union County Technology Plan Review Committee Meeting	4/11/13	Westfield, NJ	None
Walters, Michael	Career Technical Education Conference	5/22/13	Ewing, NJ	None
Warner-Williams, Lisa	“Emotional Manipulators”	4/17/13	Edison, NJ	Registration \$189.99 11-000-219-580-00-000-33
White-Bryant, Jackie	NJASK Training	3/20/13	Monroe, NJ	None
Williams, Kathleen	Kindergarten Tools of the Mind Peer Observation	4/10/13	Linden, NJ	11-120-100-101-00-002-16
Williams, Kathleen	MISE Professional Development Design Workshop	3/13/13 To 3/15/13	Princeton, NJ	None

14. Continued:

Williams, Kathleen	Professional Development Design Workshop	5/1/13	Rahway, NJ	None
Wisnowski, Karen	NJSHA Convention N.J.Speech-Language-Hearing Association	4/25/13 4/26/13	Long Branch, NJ	Registration \$250.00 11-000-223-580-00-000-33
Zucosky, Margaret	Institute for Educational Design-Common Core Mathematics	5/8/13	Newark, NJ	Registration \$219.00 Transportation \$10.00 11-000-223-580-00-000-50

15. Authorize the payment of three (3) hours each/per essay for International Baccalaureate Extended Essay Mentors for the 2012/2013 school year, compensated at the negotiated rate of \$30.00/hr, as listed. Total of all expenses to be paid from local funds.

Faculty Member	Student	Subject
Foy, Assumpta	F.B.	VA
Foy, Assumpta	P.D.	History
Foy, Assumpta	M.C.	Soc/Cul Anthro.
Gorski, Paul	N.G.	History
Grasso, David	A.C.	Science
Grasso, Greg	A.T.	History
Grasso, Greg	M.R.	History
Horzepa, Rocio	A.D.	Soc. & Cul. Anth.
Mazurek, Gary	J.L.	History
Mazurek, Gary	M.L.	History
Mazurek, Gary	C.T.	History
Milkowski, Allison	P.Z.	Biology
Milkowski, Allison	V.R	Biology
Mitchell, Ben	R.B.	Design Tech.
Mitchell, Ben	P.M.	Design Tech.
Mitchell, Ben	J.D.	Film
Murphy, William	M.S.	History
Murphy, William	J.N.	History
Murphy, William	K.Z.	History

15. Continued:

Faculty Member	Student	Subject
Tartivita, Patricia	A.M.	Literature
Tartivita, Patricia	D.VD	Liliterature
Walker, David	R.M.	History

16. Approve additional summer work from June 25, 2013 to August 31, 2013 for the following counselors at the per diem rate. Dates to be mutually decided by counselor and Principal or Supervisor.

Name	Location	Number of Days
Augustyniak, Helena	High School	10
Ioannidis, Danae	High School	10
Jenkins, Rachelle	High School	10
Moscaritolo, Brian	High School	10
Grieco, MaryAnn	SMS	10
Sanders, Caitlin	SMS	10
Pellettiere, Laura	MMS	10
Thomas, Laura	MMS	10
Volker, Kathleen	High School	20

17. Approve additional summer work from June 25, 2013 to August 31, 2013 for the following Attendance officers. Dates to be mutually decided by Attendance Officer and Supervisor or Principal.

Name	Payment	Number of Days
Fekete, Marla	Full time per diem rate	10
Horre, John	Part time hourly rate	10
Part-Time Officer	Part time hourly rate	10

18. Approve *Parent Involvement Activity* as listed:

Name	Workshop	Dates	Location	Cost (Local/Grant)
Espinal-Perez, Rosa Gonzalez, Lisa Orth, Rebecca Luminiello, Rose Lysick, Frank Van Dam, Lisa Williams, Linda	Title I Parent Night	4/16/13	Soehl MS	7 teachers 3 hours presentation 3 hours prep @ \$30/per hour Title IA Total \$1,260 \$1,080 20-231-200-101-07-PIN-55 \$180 20-231-100-101-07-000-55 Refreshments \$450 20-231-200-500-07-PIN-55

19. Approve the Superintendent's determination and actions taken for all reported incidents of Harassment, Intimidation, and Bullying discussed at the February 26, 2013 regular meeting as listed:

Case	HIB	Action
LHS-19	Yes	Counseled, 3 days OSS
LHS-18	Yes	Counseled, 3 days OSS
MMS-134	No	Counseled, ISS
MMS-133	No	Counseled, Warned
MMS-132	Undetermined	Counseled, ISS
MMS-131	No	Counseled, Warned
MMS-130	Undetermined	Counseling, Educated
MMS-128	Undetermined	Counseled, Warned
SMS-119	Yes	Counseled, 4 days OSS
SMS-118	No	3 days OSS
SMS-117	No	Counseled, Mediated
SMS-116	No	Counseled, Warned
SMS-115	Yes	Counseled, ISS
SMS-114	No	Counseled, Warned
SMS-113	No	Counseled
SMS-110	No	Counseled, Educated
SMS-109	Undetermined	Counseled
Sch 9-13	Yes	Counseled, Warned

20. Accept the following course description guide as listed:

2013-2014	Elementary Course Description Guide
2013-2014	Middle School Course Description Guide

21. Authorize the execution of an agreement to form a *Cooperative Partnership* between Linden High School and the Xiamen Foreign Language School, Xiamen, China, commencing in the 2012-2013 school year.
22. Authorize Agreements with the following Chinese and Linden Schools to enter into sister school relationships:

Linden School	Chinese School
Linden High School	Taoyuan Yuda High School, Pingzhen City, Taiwan, R.O.C
School Six	Chiayi County Jhong Pu Wan Elementary School, Taiwan, R.O.C
School Ten	Chiayi County Siang He Elementary School, Puzih, Taiwan, R.O.C.

23. Approve a partnership with Wenzao Ursuline College, Kaohsiung, Taiwan, R.O.C., to allow their education students to provide classroom support via computer link to Linden Chinese classes at no cost to the district.
24. Grant permission for Linden High School to continue an *Exchange Program with The Weidigschule in Butzbach, Germany*. Target dates for the visit from Germany are October 1, 2013 – October 20, 2013 and for Linden High School students and two chaperones to visit Germany April 4, 2014 – April 22, 2014.

25. Granting of three (3) credits for Modern Polish course to student, name on file in the Office of Assistant Superintendent, upon successful completion of three units of study in Modern Polish at Polish Supplementary School in Clark, NJ/Commission of Education of Polish American Congress, and attainment of a passing grade on the Comprehensive Examination for Modern Polish.
26. Authorize agreement for *Advanced Academic Achievement* between Linden Public Schools and New Jersey Institute of Technology. The purpose of this program is to provide qualified high school students at Linden High School with the opportunity to take college credit courses during the regular academic year.
27. Grant permission to apply for the continuation grant entitled, “21st Century Community Learning Center” in the amount of \$500,000 starting September 1, 2013 through August 31, 2014. The NGO for the 21st Century Community Learning Center will be completed and submitted to the State Department of Education via the EWEG database.
28. Grant permission for Gwendolyn Long to conduct surveys of parents, students, and staff, at McManus Middle School for her research paper entitled “*Teacher Motivation and Positive School Climate Promotes Student Achievement in Middle School Students*” in order to fulfill requirements for her Field Study in Administration II at Kean University.
29. Recognize the following teachers selected for the *Union County Teacher Recognition Program*:

School #1	Maria Pizzelli
School #2	Meagan Downes
School #4	Emily Werner
School #5	Deidre Seaman
School #6	Donna Didyoung
School #8	Kathleen Burke
School #9	Vivian Pupo
School #10	Allison Smith
Mc Manus	Dena Macchiarelli
Soehl	Lisa Corona
LHS	Gregory Stier

30. Approve the *2012-2013 End-of-School Year Calendar*, as listed:

Date	Day	Event
June 7, 2013	Friday	Linden High School 12:00 pm dismissal (without lunch) (Prom Day)
June 13, 2013	Thursday	Start 1/2 days w/o lunch; LHS and Middle School Final Exams
June 19, 2013	Wednesday	Make Up Exams for LHS and Middle Schools
June 20, 2013	Thursday	Middle School Graduations MMS at 10:00 a.m. SMS at 10:00 a.m.
June 21, 2013	Friday	10:00 a.m. High School Graduation at Tiger Stadium. Rain Delay 1:00pm or 6:00pm in LHS Gymnasium. Last day for students.
June 24, 2013	Monday	Last Day for 10 month Teachers/Staff

31. Grant approval for weekly time allotment of minutes for each K-5 subject area and school activity as listed, for the 2013-2014 school year:

Grade	K	1	2	3	4	5
Reading	450	450	450	450	450	450
Writing	250	250	250	250	250	250
Mathematics	355	355	355	355	355	355
Social Studies	120	120	120	120	165	165
Science	120	120	120	120	120	120
Music	45	45	45	30	30	30
Art	30	30	30	45	45	45
World Language	0	60	60	60	60	60
Library Instruction	0	0	0	30	0	0
Physical Education	60	60	60	60	60	60
Health	60	60	60	60	60	60
Recess	150	150	150	150	150	150
Lunch	150	150	150	150	150	150
Administrative	75	75	75	75	75	75
Flex Time	110	50	50	20	5	5
Minutes per week	1975	1975	1975	1975	1975	1975
Time per day	6hr35min	6hr35min	6hr35min	6hr35min	6hr35min	6hr35min

Roll Call:

Board Member	Motion	Second	Aye	Nay	Abstain
Mrs. Ormon		X	X		
Mr. Scaldino			X		
Mr. Strazzella			X		
Mr. Topoleski			X		
Mrs. Beviano	X		X		
Mr. Frank			X		
Mrs. Hudak			X		
Mr. Russell			X		

Motions 1 – 31 Carried.

The Management Operations Committee, upon the recommendation of the Superintendent of Schools presents the following motions to the Linden Board of Education for approval:

1. WHEREAS, DIANA KOSIBA in her lifetime was a truly dedicated member of the Board of Education who gave of her time and talents for the benefit of the students, staff and parents of the Linden School district, and
 WHEREAS, DIANA KOSIBA was tragically taken from us and her family
 BE IT RESOLVED, that the Superintendent and the Board of Education of the city of Linden hereby give public expression of their feelings for the loss in the passing of DIANA KOSIBA on March 17, 2013 and do tender to the members of her family their heartfelt sympathy and condolence in this time of bereavement and sorrow.
2. WHEREAS, ALISON CARTER in her lifetime was a truly dedicated member of the Board of Education who gave of her time and talents for the benefit of the students, staff and parents of the Linden School district, and
 WHEREAS, ALISON CARTER was tragically taken from us and her family
 BE IT RESOLVED, that the Superintendent and the Board of Education of the city of Linden hereby give public expression of their feelings for the loss in the passing of ALISON CARTER on February 24, 2013 and do tender to the members of her family their heartfelt sympathy and condolence in this time of bereavement and sorrow.
3. The following retirements are accepted with regret:

Name	Assignment	Location	Yrs./Service	Effective Date
Cuozzo, Beverly	School Nurse	School No. 1	25	7/1/13
Gilson, Ann	12 mo. Social Worker	Special Education	32	7/1/13
Tevlin, Karen	12 mo. Secretary	High School	35	7/1/13

WHEREAS, the above employees are retiring from active service in the public schools of Linden after the number of years listed; and

WHEREAS, it is the desire of the members of the Board of Education of the City of Linden to express their appreciation for their loyal and unselfish service during those years; therefore be it

3. Continued:

RESOLVED, that the gratitude and best wishes of the members of the Board of Education of the City of Linden and hereby be tendered to the employees in acknowledgement of the services they so faithfully and conscientiously rendered, and be it further

RESOLVED, that a copy of this resolution be spread on the minutes of the Board of Education.

4. Amend Board action on past Management Operations Reports, as listed:

Date	Item	Action
7/18/12	#8	Add Potts, Derrick, Uddin, Zareena and Walker, David HS to work Saturday School for the 2012-2013 school year
11/14/12	#10	Amend the appointment of staff for “Seussical” to read Technical Engineer, Weaver, Patrick at \$300.00; Technical Engineer, Wozniak, Joshua \$500.00
12/19/12	#24	Rescind the suspension of Employee #01-12/13 and return to duty on 3/11/13
11/14/12	#3	Amend Zuena, Ana-Maria as maternity replacement for Zambell, Nicole, and then as maternity replacement for Stewart-Cuttita, Laura 4/22/13 – 6/30/13
12/19/12	#5	Amend Alvey-Wimbush, Angela as maternity replacement for Formato, Jennifer 1/2/13-6/30/13
1/29/13	#5	Amend Campo, Nicole as maternity replacement for Urbanczyk, Christine 2/15/13-6/30/13
1/29/13	#6	Amend Olden, Marissa medical leave to read 3/25/13-5/27/13, using sick days.
10/17/12	#18	Amend Kolibas, Rosalia leave of absence to read 1/2/13-2/28/13, medical using 33 sick days, then 3/1/13-3/19/13 FMLA, unpaid; then 3/20/13-5/16/13 FMLA/FLA, unpaid; then 5/17/13-6/6/13 FLA, unpaid; then 6/7/13-6/30/13, Child Rearing, unpaid
1/29/13	#6	Amend Stewart-Cuttita, Laura leave of absence to read 3/11/13-5/17/13 medical using sick days, then 5/20/13-6/30/13 FMLA/FLA, unpaid, then 9/1/13-6/30/14 Child Rearing, unpaid
2/26/13	#14	Amend Lowrie, Dana leave of absence to read 2/4/13-3/28/13 FMLA, unpaid

5. Resignation of the following staff:

Name	Position	Location	Effective Date
Zhou, Sophie	Chinese	Schools No. 6 & 8	3/4/13
Pisarski, Melissa	P/T School Aide	School No. 10	3/21/13
Bonilla, Paola	Child Care Provider	Daycare	2/28/13

6. Approve the recommendation of the superintendent to suspend employee #20-12/13 with pay effective March 11, 2013, until further investigation and administrative action occurs.

7. Appoint Denise Cleary as Assistant Superintendent for Curriculum and Instruction subject to terms and conditions of employment to be negotiated and approved by the Executive County Superintendent and the board of Education effective April 4, 2013.

8. Appoint the following staff for the 2012 – 2013 school year as follows:

Name	Effective Date	Credited Exp./ Step	Assigned Subj. Area	Bldg./Dept.	Spec. Prog. Or Budget	Total Annual Salary Rate
NON-CERTIFIED						
Mammolite, Camille	4/8/13	N/A	P/T Paraprofessional	McManus	Budget/R	\$20.18/hr.
Fernandez, Nicole	4/8/13	N/A	P/T School Aide	School No. 2	Budget/R	\$20.18/hr.
Diggs, Corretta	4//8/1	N/A	P/T School Aide	School No. 5	Budget/R	\$20.18/hr.
Collado, Lara	4/8/13	N/A	P/T School Aide	School No. 6	Budget/R	\$20.18/hr.
Day, Alexandra	4/8/13	N/A	P/T School Aide	School No. 10	Budget/R	\$20.18/hr.

9. Leave of absence:

Name	Assignment	Location	From	To	Reason
Andriola, Vanessa	12 mo. Secretary	Superintendent's Office	7/1/13	6/30/14	Child Rearing
Sousa, Melissa	Kindergarten	School No. 10	5/24/13	6/21/13	Medical ¹
Luttgens, Beverly	F/T Para	School No. 6	4/26/13	5/3/13	Personal ²
Hughes, Sharon	Special Education	High School	10/31/13	11/11/13	Personal ³
Zambolla, Kim	Special Education	High School	2/1/13	4/19/13	Medical ²
Vasquez, Genesis	F/T Para	School No. 4	4/5/13	4/10/13	Personal ²
Mercorelli, Enrica	Nurse	High School	3/1/13	3/15/13	FMLA ²
DeCapite, Lori	Consumer Science	High School	2/7/13	3/28/13	Medical ⁴
Minotti, Diana	ESL	High School	2/23/13	3/18/13	FMLA ²
Minotti, Diana	ESL	High School	3/19/13	4/30/13	FLA ²
Drake, Linda	Art	Sch. No. 1 & 6	4/5/13	4/19/13	Medical ⁴
Kurek, Angela	F/T Para	School No. 2	3/14/13	3/22/13	Medical ⁴
Hardy, Loretta	12 mo. Secretary	Special Education	3/13/13	6/30/13	Medical ²
Vega, Sara	P/T School Aide	School No. 1	1/21/14	5/16/14	Personal ²
Pizzano, Cherie	Teacher	High School	3/11/13	3/22/13	FMLA ²

¹ Using 20 sick days ² Unpaid ³ Using 3 article days, then unpaid ⁴ Using sick days

10. Transfer the following staff.

Name	From	Location	To	Location	Eff. Date
Chizzoniti, Linda	Secretary to the Superintendent	Superintendent's Office	12 month Secretary	Technology	4/4/13
Smith, Joann	12 month Secretary	Assistant Superintendent's Office	Secretary to the Superintendent	Superintendent's Office	4/4/13
Tortorello, Rosemary	12 month Secretary	Technology	12 month Secretary	Science Resource Center	4/4/13
Popov, Donna	12 month Secretary	High School	12 month Secretary	Assistant Superintendent's Office	4/4/13
Powell, Maryann	12 month Secretary	Superintendent's Office	12 month Secretary	High School	4/4/13

11. Compensate staff listed for unused sick and article days upon retirement as per negotiated contract.

Name	Sick Days	Amount	Article Days	Amount
Chapin, Cheryl	47	\$1,410.00	3	\$216.00
Kelly, James	56.5	1,695.00	1	72.00

12. Authorize the donation of days to employee #19/12-13 from staff members for the 2012-2013 school year. The name of staff members and number of days donated in the hands of the Superintendent.
13. Authorize the donation of days to employee #21/12-13 from staff members for the 2012-2013 school year. The name of staff members and number of days donated in the hands of the Superintendent.
14. Appoint the following substitute staff to work the afterschool Tutorial Program at School 6 from 2 3/26/13 – 5/2/13 Tuesdays and Thursdays at \$30/hr. Total not to exceed \$8,235.22 from Title 1 Funds. Account #20-231-100-101-13-000-55

Name
Marzulla, Lisa

15. Appoint the following staff at \$30.00/hr. to work NJ Ask Parent Event Titled, “Spring Into NJ ASK Parent Evening,” at School No. 6, total cost not to exceed \$600 paid from Title 1 Funds Account # 20-231-100-101-13-000-55

Name	Position
Castaldo, Linda	Presenter
Higgins, Melissa	Presenter Support
Marzulla, Lisa	Presenter Support
Orth, Jim	Presenter
Parnes, Margaret	Presenter Support
Zucosky, Margaret	Presenter

16. Appoint the following staff to write IPA's (Integrated Performance Assessments) in Italian, Spanish and Chinese for elementary world language thematic units grades 1-5 for 10 hours each at the contractual rate of \$27.00/hr. to be paid from account #11-120-100-101-00-000-54.

Name	Language
Airo, Francesco	Italian
Amaro, Stephanie	Spanish
Wang, Changhey	Chinese

17. Appoint the following staff for School No. 4 Fathers Program at \$30.00 per hour for 1-1/2 hr. prep time for the following dates February 7, February 21, March 7, March 21, April 11, April 18, May 9, May 23, June 6 and June 13, 2012. Account #11-120-100-101-500-10 not to exceed \$2,000.00.

Name	Position
Ferreira, Kristen	Facilitator

18. Appoint the following staff at \$30.00/hr. to work before and/or after school to assist Cosmetology students in earning required hours for State Board Exam and License. Total cost not to exceed \$1620.00 to be paid through Perkins Grant. Account #20-452-200-100-00-000-20

Name
Fabre, Maria

19. Appoint the following as Assistant Coaches on a voluntary basis for the Spring 2013 season:

Name	Sport
Burdick, Daniel	Baseball-all levels
Frees, Alexis	Softball-all levels

20. Abolish the position of Director of Science and Fine & Performing Arts effective April 4, 2013.

21. Reimburse staff listed for tuition costs in accordance with the agreements between the Board of Education and the Linden Education Association – Teachers, Secretaries and Paraprofessionals:

NAMES	LOCATION	SUMMER 2012 No. Credits	Per Credit 244.72	TOTAL
Benner, Lynn	McM	3	734.16	734.16
Beriont, Rosa	#2	3	734.16	734.16
Caputo, Ralph	HS	3	734.16	734.16
Ceballo, Elba	HS	3	734.16	734.16
Corona, Lisa	SOEHL	6	1468.32	1468.32
Duckett, Edith	SOEHL	3	734.16	734.16
Eisenberg, Susan	#2	3	734.16	734.16
Happel, Wayne	McM	3	734.16	734.16
Lorenzetti, Matthew	HS	6	1468.32	1468.32
Mantz, Christine	McM	3	734.16	734.16
Mastriano, William	#5	3	734.16	734.16
McCarthy, Patricia	McM	6	1468.32	1468.32
Moncur, Kenya	McM	3	734.16	734.16
Mulligan, Karen	#1	6	1468.32	1468.32
Nacelus, Kebner	HS	3	734.16	734.16
Olden, Marisa	HS	9	2202.48	2202.48
Petrin, Nicole	#2	9	2202.48	2202.48
Principato, Angela	McM	3	734.16	734.16
Stevens, Michael	McM	6	1468.32	1468.32
Tartivita, Patricia	HS	6	1468.32	1468.32
Tuohy, Janet	IT	3	734.16	734.16
Walker, David	HS	3	734.16	734.16
Wengerter, Melissa	#1	3	734.16	734.16
Werner, Emily	#4	6	1468.32	1468.32
Wisniewski, Robyn	#4	6	1468.32	1468.32
TOTAL		111		27,163.92

21. Continued:

			Per Class (3cr.)	
DeCapite, Lori	HS	3	495.00	495.00
Hawes, Maria	#10 & #2	3	450.00	450.00
Powell, MaryAnn	ADMIN	3	450.00	450.00
Valentino, Rudy	HS	12	360.00	1440.00
		21		2835.00
TOTAL				
TOTAL	GRAND			29,998.92

22. Reimburse staff listed for tuition costs in accordance with the agreements between the Board of Education and the Linden School Administrators and Supervisors Association:

NAMES	LOCATION	SUMMER 2012 Credits	Per Credit	TOTAL
Dorney, Michele	ADMIN	3	550.00	1650.00
Stefanick, Marie	SE	2	574.00	1148.00

23. Reimburse staff listed for tuition costs in accordance with the agreements between the Board of Education and the Linden Education Association – Teachers, Secretaries and Paraprofessionals:

NAMES	LOCATION	FALL 2012 No. Credits 114	Per Credit 232.54	TOTAL
Bachan, Meenadaye	HS	6	1395.24	1395.24
Beriont, Rosa	#2	6	1395.24	1395.24
Caputo, Ralph	HS	3	697.62	697.62
Ceballo, Elba	HS	3	697.62	697.62
Duckett, Edith	SOEHL	6	1395.24	1395.24
Edvalson, Sarah	HS	3	697.62	697.62
Eisenberg, Susan	#10	3	697.62	697.62
Happel, Wayne	McM	6	1395.24	1395.24
Hollus, Albert	McM	3	697.62	697.62

23. Continued:

Long, Gwendolyn	McM	6	1395.24	1395.24
Lorenzetti, Matthew	HS	3	697.62	697.62
Mastriano, William	#5	3	697.62	697.62
McCarthy, Patricia	McM	3	697.62	697.62
Mulligan, Karen	#1	6	1395.24	1395.24
Nacelus, Kebner	HS	3	697.62	697.62
Niec, Justyna	#2	3	697.62	697.62
Olden, Marisa	HS/TOP	3	697.62	697.62
Perezluha, Jayme	#10	6	1395.24	1395.24
Radil, Elizabeth	McM	3	697.62	697.62
Tartivita, Patricia	HS	3	697.62	697.62
Uddin, Zareena	HS	3	697.62	697.62
Waite, Cheryl	HS	6	1395.24	1395.24
Webb, Stephanie	#10	6	1395.24	1395.24
Wengerter, Melissa	#1	6	1395.24	1395.24
Werner, Emily	#4	6	1395.24	1395.24
Wisniewski, Robyn	#4	6	1395.24	1395.24
TOTAL		114		26,509.56
			Per Class (3cr.)	
Benner, Lynn	McM	6	330.00	660.00
Espinal-Perez, Rosa	SOEHL	6	500.00	1000.00
Powell, MaryAnn	ADMIN	3	450.00	450.00
Perroth, Deborah	McM	6	330.00	660.00
Walker, David	HS	6	360.00	720.00
TOTAL		27		3,490.00
GRAND TOTAL				29,999.56

24. Reimburse staff listed for tuition costs in accordance with the agreements between the Board of Education and the Linden School Administrators and Supervisors Association:

NAMES	LOCATION	FALL 2012 Credits	Per Credit	TOTAL
Fazio, Gail	ADMIN	3	560.00	1680.00
Stefanick, Marie	SE	2	574.00	1148.00

25. Approve the following job descriptions:

Supervisor of Science
Supervisor of Fine and Performing Arts
Substitute Teacher

26. Appoint the following substitutes for 2012-13 school year at the rates listed:

Days	Fully-Certified	Provisional/County Certified
1 – 25	110.00	100.00
25 +	125.00	110.00

Fully certified substitutes assigned to the same position will receive 1/200 of the BA step-1 on the L.E.A. salary guide commencing with the 11th day in that position. Credit will be given for the number of days worked in the district for the next school year if total exceeds 75.

Names
Balazse, Brian
Bayona, Steven
Diggs, Corretta
Gergich, Eric
Imbriacco, Elizabeth
Jones, Deborah
Krol, Julian
Mack, Gianina
Monaco, Angelo
Rivoli-Vasquez, Vanessa
Singley, Nejuwah

27. Appoint the following staff for curriculum writing as listed:

Curriculum	Grade Level	Hours	Name
Social Work	6-8	15	D'Alessio, Jennifer
Social Work	Pre-K - 5	7.5	O'Donnell, Cara
Social Work	Pre-K - 5	7.5	Peterson-Tyler, J.
Social Work	9-12	15	Volker, Kathleen
School Based Counseling	6-8	5	Pellettiere, Laura
School Based Counseling	6-8	5	Sanders, Caitlin
School Based Counseling	6-8	5	Thomas, Laura
School Based Counseling	9-12	7.5	Ioannidis, Danae
School Based Counseling	9-12	7.5	Jenkins, Rachelle

Roll Call:

Board Member	Motion	Second	Aye	Nay	Abstain
Mrs. Ormon			X		
Mr. Scaldino			X		
Mr. Strazzella			X		
Mr. Topoleski		X	X		
Mrs. Beviano			X		
Mr. Frank			X		
Mrs. Hudak	X		X		
Mr. Russell			X		

Motions 1 – 27 Carried.

The Support Operations Committee, upon recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, present the following motions to the Linden Board of Education for approval:

FINANCE:

1. BE IT RESOLVED that the Board of Education accepts the Business Administrator/Board Secretary’s certification that as of February 28, 2013 no budgetary line-item account has encumbrances and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23-2.11(c).
2. BE IT RESOLVED that the Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c) and after review of the Board Secretary’s monthly financial report (appropriation section), and upon consultation with the appropriate district officials, certifies that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
3. Secretary’s Report for the month of February, 2013. (Copy in hands of Board Members and on file in the Office of the Business Administrator/Board Secretary).
4. Authorize the Board Secretary to draw warrants due for the salaries and supplemental payroll for the month of March, 2013.
5. Authorize the Board Secretary to draw warrants in the amounts specified in favor of the persons named: (as per list submitted in the files and bookkeeping journal – copy of which will become a part of these original minutes). (See attachment).
6. The attached lists of transfers and adjustments for the month of February, 2013.
7. Treasurer’s Report for the month January 2013. (Copy in hands of Board Members and on file in the Office of the Business Administrator/Board Secretary).
8. Student Activities Reports for the month of February 2013. (Copies in hands of Board Members and on file in the office of the Business Administrator/Board Secretary).
9. Amend Board action on past Support Operations Report (Finance), as follows:

Date	Item	Action
2/26/13	18	Amend amount of 2011-12 Workers Compensation Audit Premium to read \$16,459.01.
2/26/13	19	Change School #8 Addition Project Number to read #39-2660-150-12-2000.

10. Amend the March 26, 2013 Support Operations (Finance) agenda item # 22 approving tentative budget as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2013-14 Total Expenditures	\$108,539,318.00	\$6,202,090.00	\$0.00	\$114,741,408.00
Less: Anticipated Revenues	<u>\$27,281,867.00</u>	<u>\$6,202,090.00</u>	<u>\$0.00</u>	<u>\$33,483,957.00</u>
Taxes to be Raised	<u>\$81,257,451.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$81,257,451.00</u>

11. Accept funds in the amount of \$74,192.56 from New Jersey School Boards Association Insurance Group representing payment for losses at various district locations due to Hurricane Sandy.
12. Accept funds in the amount of \$55,315.00 from the State of New Jersey Race to the Top Grant.
13. Accept funds in the amount of \$34,482.00 from the State of New Jersey Individuals with Disabilities Education Act of 2004 Part B to expand or establish activities within the 21st Century Community Learning Center to increase the inclusion of special education students within the current grant project through August 30, 2013.
14. Accept funds in the amount of \$8,884.00 from Union County College, Cranford, NJ, for the Adult Basic Skills Grant.
15. Accept funds in the amount of \$5,050.00 from Phillips 66 Bayway Refinery for the purchase of Simtronics SPM-400 Heat Exchanger, SPM-600 VTE, SPM Training Manual and SPM-600 Student and Instructor Workbooks for the Process Technology class at the Linden High School Academy of Science and Technology.
16. Accept additional funding in the amount of \$836.00 under Chapter 192 and \$694.00 under Chapter 193 for the 2012-2013 school year.
17. Accept funds in the amount of \$500.00 from the local Exxon Mobil location for math and/or science purchases for Linden High School.
18. Accept funds in the amount of \$75.00 from the Edward J. Murowski Breakfast Club for the School #4 Ann Ferguson Scholarship Fund.

19. Accept the donation of a gift card in the amount of \$100.00 from Target, Linden, NJ, for “*Read Across America Student Rewards*” for School #6.
20. Accept the donation at no cost of eighteen (18) pairs of sweat pants from Fresh Concepts, LLC, New Haven, CT for use by Linden High School students.
21. Approve a contract in an amount not to exceed \$296,281.14 with Verizon Business Network Services for Voice Over Internet Protocol (VoIP) for the Linden School District. (State contract # M-7000, WSCA contract #83083)
22. Approve a contract in the amount of \$7,800.00 with Third Sector New England, provider of Tools of the Mind curriculum, for two pre-k classrooms, first year of training.
23. Approve a contract in the amount of \$2,000.00 with Third Sector New England, provider of Tools of the Mind curriculum, for one pre-k classroom, second year of training.
24. Approve a contract with Xerox Corporation, State Contract #A51145, for a 60-month lease of equipment not to exceed amount as follows:

Location	System/Model	Proposed Monthly Cost	Proposed Copies/Prints	Total
McManus M.S. Guidance	Color Qube 9310	\$381.19	\$42.19	\$423.38

25. Approve a contract with Maffey’s Security Group, Elizabeth, NJ, for Building Security Systems in accordance with Union County Cooperative purchasing #BA51-2010, with a portion in the amount of \$46,839.00 paid from the New Jersey School Boards Association Insurance Group, ERIC North 2013 Safety Grant, as follows:

McManus M.S.	\$131,770.97
Soehl M.S.	\$121,915.58

26. Approve a contract in the amount of \$18,880.00 with B & G Restoration, Inc., Lincoln Park, NJ, for asbestos abatement services in the boiler room of School #8 based on low quote received March 19, 2013.
27. Approve a contract with Sussex County Regional Cooperative for transportation to Willow Glen Academy for the 2013-2014 school year as follows:

Classification	Recommended Placement	Effective Date	Rate
Autistic	Willow Glen Academy Sparta, NJ	September 2013	18,000.00

28. Award a contract for Food Service Management for the 2013-2014 school year to Pomptonian Food Service, Fairfield, NJ in the amount of \$79,000.00 for Management/Administrative Fee based on low proposal received March 19, 2013.

MANAGEMENT FEE(S)/GUARANTEES:

- a) The Food Service Management Company shall receive, in addition to the costs of operation, an administrative/management fee of seventy nine thousand dollars (\$79,000.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$7,900.00) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.
- b) The FSMC guarantees the LEA a minimum profit of seventy eight thousand dollars (\$78,000.00) for school year 2013-2014.
- c) This guarantee is contingent upon the guarantee requirements as state below:
 - Minimum of 180 serving days
 - Adoption of recommended Student Lunch Price List and Faculty Lunch Price List
 - Reimbursement rates are not less than the previous year
 - Value of USDA donated foods is not less than the previous year.
 - Enrollment remains constant
 - The LEA is responsible for kitchen equipment maintenance and repair, smallwares purchases, and cleaning of floors in dining room and kitchen area
 - No change in school policy that significantly affects operating revenue or expense
 - A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
 - A change in Federal or State regulation that was not in effect at the conclusion of the 2012-2013 school year, that impacts cafeteria operating revenue or expense will be separate. The FSMC will calculate the effect of any change to the LEA's operating performance and adjust the guarantee by the actual amount of the change
 - Any change in cost that results from the implementation of the Affordable Healthcare Act will be separate from the guarantee
 - The Offer versus Serve policy is maintained
 - No competitive sales during cafeteria operating hours
 - Based on the Labor Schedule submitted

29. To approve the Student Price List from Pomptonian, Fairfield, NJ for the 2013/2014 school year as follows:

High School Paid Lunch	\$ 1.95
Middle School Paid Lunch	\$ 1.90
Elementary Lunch	\$ 1.75
Reduced Lunch (all schools)	\$.40
Milk – pint (all schools)	\$.60
Elementary Breakfast	\$ 1.10
Middle School Breakfast	\$ 1.40
High School Breakfast	\$ 1.60
Reduced Breakfast (all schools)	\$.30

30. Bids and Quotations as listed:

a) Diplomas – 2012-2013
 Quotation Opening Date: 3/14/2013

Company	Amount
Jostens, Caldwell, NJ	\$ 5,710.84
Notifications Mailed/Requested – 2; Responses – 1	

b) Locks – 2013-2014
 Quotation Opening Date: 3/14/2013

Company	Amount
Accredited Lock Supply, Secaucus, NJ	\$ 6,554.00
Notifications Mailed/Requested – 6; Responses – 2	

c) Uniforms (Custodial /Maintenance) – 2013-2014
 Quotation Opening Date: 3/14/2013

Company	Amount
Strongwear LLC, Teaneck, NJ	\$ 7,883.98
Notifications Mailed/Requested – 6; Responses – 2	

30. Continued:

- d) Uniforms (Raingear) – 2013-2014
 Quotation Opening Date: 3/14/2013

Company	Amount
Julien's, Linden, NJ	\$ 2,047.12
Notifications Mailed/Requested – 6; Responses – 2	

31. Declare the following as surplus equipment (obsolete and/or unusable) to be disposed of in accordance with District Policy 3260 as follows:

Location	Quantity	Description	Serial No./BOE Tag
LHS	1	Yahmaha PSR-220	9236733
	1	Yahmaha PSR-220	LHS Tag 4526 no serial number
	1	Yahmaha PSR-220	9158088
	1	Yahmaha PSR-220	923662x LHS Tag 4529 (last number missing)
	1	Yahmaha PSR-220	9237110
	1	Yahmaha PSR-220	9236733
	1	Yahmaha PSR- 300m	0014441
	1	Yahmaha PSR- 300m	0014434
	1	Yahmaha PSR- 300m	0014442
	1	Yahmaha PSR-300m	0014425
	1	Yahmaha PSR-300	0303998
Field House	1	Universal Weight Machine	001911
	1	Pull-up Bar and frame	

FACILITIES:

1. Amend Board action taken at the February 26, 2013 meeting (No. 11) to reflect date change of 5th Grade Dance Fundraiser from Friday, April 12, 2013 to Friday, April 19, 2013.
2. Use of facilities at no charge as requested by A. Modrak, Principal, Linden High School:

Activity/Location	Day and Time	Date
<u>Wrestling Awards Dinner</u> Cafeteria	Friday 7:00 p.m. – 9:00 p.m.	April 26, 2013

3. Use of facilities at no charge as requested by D. Preston, Principal, School No. 1:

Activity/Location	Day and Time	Date
<u>ROTC Car Wash/Clothing</u> <u>Drive/Yard Sale</u> Front Lawn/Driveway	Saturday 8:00 a.m. – 3:00 p.m.	April 23, 2013

4. Use of facilities at no charge as requested by J. Picaro, Principal, Soehl Middle School:

Activity/Location	Day and Time	Date
<u>“Survivor” Competition</u> Gymnasium	Friday 2:55 p.m. – 4:15 p.m.	May 10, 2013
<u>“Soehl Smart” Dance</u> Gymnasium	Friday 6:00 p.m. – 9:30 p.m.	May 10, 2013

5. Use of facilities at no charge as requested by Y. Horre, Principal, School No. 2:

Activity/Location	Day and Time	Date
<u>Premiere Stages Residency</u> Room 205A	Monday 8:30 a.m. – 3:15 p.m.	<u>2013</u> April 8, 15, 22 May 20
<u>Premiere Stages Student</u> <u>Production</u> Auditorium	Friday 6:00 p.m. – 9:00 p.m.	My 24, 2013

6. Use of facilities at no charge as requested by A. Cataline, Principal, School No. 4:

Activity/Location	Day and Time	Date
<u>Talent Show Rehearsals</u> Cafeteria	Thursday-Thursday 3:05 p.m. – 4:30 p.m.	<u>2013</u> April 16, 17, 18
<u>School-to-Home Parent Night</u> Cafeteria & Gymnasium	Tuesday 6:30 p.m. – 8:00 p.m.	April 9, 2013
<u>Laser Light Spectacular Show</u> for Grades 3 & 4 Cafeteria	Wednesday 9:15 a.m. – 10:30 a.m.	May 29, 2013

7. Use of facilities at no charge as requested by G. Luciano, Recreation Supervisor , Linden Department of Public Property and Community Services:

Activity/Location	Day and Time	Date
<u>Annual Spring Break Magic Show</u> McManus Middle School Auditorium	Wednesday 9:00 a.m.-1:00 p.m.	April 3, 2013
<u>Annual Basketball Team Camp</u> High School Gymnasium McManus MS Gymnasium	Monday-Thursday 4:00 p.m.-10:00 p.m.	<u>2013</u> June 10, 11, 12, 13
<u>2013 Annual Recreation Spring/Summer Wrestling Program</u> Field House Locker Room	Monday, Wednesday, Friday 6:00 p.m.-8:00 p.m.	<u>2012</u> April 8,10,12,15,17,19,22,24,26 May 1,3,6,8,10,13,15,17,20,22,24,29,31 June 3,5,7 July 1,2,8,9,11
<u>Playground Track Meet</u> Tiger Stadium (Track and Lavatories)	Thursday 12:00 p.m. -4:00 p.m.	July 11, 2013 *

* Rain date: Monday, July 22, 2013

8. Use of facilities at a service charge as requested by G. Luciano, Recreation Supervisor, City of Linden Department of Public Property and Community Services:

Activity/Location	Day and Time	Date
Summer Day Camp – Outdoor & Indoor facilities (Indoor utilization on rainy or extremely hot days only) Schools Nos. 4,10 & McManus Middle School *	Monday - Thursday 8:00 a.m-5:00 p.m.	June 25, 2012 through August 16, 2012
	Fridays 8:00 a.m.- 5:00 p.m.	June 28 July 19, 26 August 2, 9

* Gymnasiums will not be available during period of refinishing of floors.

9. Use of facilities at a service charge as requested by V. Vinegra, Club President/Coach, Union County Rugby League:

Activity/Location	Day and Time	Date
Rugby Games Tiger Stadium	Sunday 10:00 p.m.-4:00 p.m.	April 21, 2013

10. Use of facilities at a service charge as requested by D. Mays, President, Thaballers at a service charge as requested:

Activity/Location	Day and Time	Date
AAU Basketball District Qualifiers High School Gymnasium Soehl MS Gymnasium	Saturday & Sunday 9:00 a.m.-5:00 p.m. 1:00 p.m.-7:00 p.m.	2013 April 13, 14, 20, 21, 27, 28 May 4, 5, 11, 12, 18, 19

FINANCE:

Roll Call:

Board Member	Motion	Second	Aye	Nay	Abstain
Mrs. Ormon			X		
Mr. Scaldino			X		
Mr. Strazzella			X		
Mr. Topoleski	X		X		
Mrs. Beviano			X		
Mr. Frank			X		
Mrs. Hudak		X	X		
Mr. Russell			X		

Motions 1 – 31 Carried.

FACILITIES:

Roll Call:

Board Member	Motion	Second	Aye	Nay	Abstain
Mrs. Ormon			X		
Mr. Scaldino			X		
Mr. Strazzella			X		
Mr. Topoleski	X		X		
Mrs. Beviano			X		
Mr. Frank			X		
Mrs. Hudak		X	X		
Mr. Russell			X		

Motions 1 – 10 Carried.

The Planning & Policy Committee, upon recommendation of the Superintendent of Schools presents the following motion to the Linden Board of Education for approval:

1. Second reading:

Policy Number	Title
3327	Relations with Vendors
9326	Minutes

2. First reading:

Policy Number	Title
1410	Local Units
5141.4	Child Abuse and Neglect
5145.5	Photographs of Pupils
5145.11	Questioning and Apprehension

Roll Call:

Board Member	Motion	Second	Aye	Nay	Abstain
Mrs. Ormon	X		X		
Mr. Scaldino			X		
Mr. Strazzella			X		
Mr. Topoleski			X		
Mrs. Beviano		X	X		
Mr. Frank			X		
Mrs. Hudak			X		
Mr. Russell			X		

Motions 1 – 2 Carried.

NJSBA Delegate:

Mr. Topoleski: There will be a meeting on May 18th and there are three or four actual changes proposed.

County Delegate:

Mrs. Beviano: There will be a dinner meeting during the first week of April.

UCESC Delegate:

Mrs. Ormon: No report at this time.

CAP:

Mr. Topoleski: He had asked Dr. Robertozzi if we know if they still hold meetings. Dr. Robertozzi replied that he reached out to Mary Phillips and she said that they do still meet. Dr. Robertozzi informed her that a Board Member would like to attend as a representative of the District. She said they would have to get special permission.

EST:

Mrs. Beviano: No report at this time.

EST for Students and for Special Education:

Mr. Topoleski: He met this past Monday morning with 20 students at the high school. He requested to meet with five students from each grade level. Unfortunately he wound up with ten seniors and ten juniors; therefore a meeting is set up for the end of the month to meet with five sophomores and five freshmen. Several issues were discussed.

He then reported on having the EST for Special Education meeting on Thursday. He said there was a good turnout – at least 25 not counting staff. Our new Behaviorist gave a presentation on behavior modification. The presentation was great, although it was a little long. We will meet again towards the end of April. Discussion ensued.

Unfinished Business:

None.

Board Member Comments/New Business:

Mrs. Ormon, Mr. Frank, Mrs. Beviano, Mrs. Hudak and Mr. Russell all commented on Dr. Tomazic's years in the district, his accomplishments and his dedication. They all wished him the best of luck in his new endeavor.

In addition to saying a few words about Dr. Tomazic, Mr. Russell also congratulated all the student athletes who were recognized this evening, as well as the School #9 principal and students for their presentation. He also went on to congratulate and welcome the new Assistant Superintendent, Denise Cleary.

Comments from the Public:

Jacqueline Williams
8th Ward

She congratulated Dr. Robertozzi, Dr. Tomazic and Ms. Cleary on their new positions. She also congratulated retiring secretary, Karen Tevlin and wished her well. She asked why the Board created the position of Assistant Superintendent for Curriculum & Instruction. Dr. Robertozzi responded that the title needed to be defined. Even though his title did not reflect it, he too was Assistant Superintendent for Curriculum & Instruction. Therefore, it's not a change in the job description; it's a change in the title.

Her other concern was with the way the Board makes appointments. She feels the Board was unjust and unfair as there were two other candidates with doctorates and she was wondering why one of them did not get the position. Mr. Russell answered that the Board takes the recommendation of the interview committee which is comprised of district professionals. He said the Board will take her comments under advisement.

Jenny Principato
1706 Westover Road

With regard to the math and reading projects that are sent home over the summer, the math packet had errors in it. There are games with monetary denominations that don't coincide with what the activity is. She feels both the math and reading becomes a test for the parent and a decoration for the classroom. She would like to know who comes up with these projects and if anyone else reviews them.

Dr. Tomazic replied that they will recheck the packets as there should not be any errors in them. He also said that the projects coincide with the curriculum and that the students, not the parents, will be the ones tested.

Councilman Derek Armstead
516 Carnegie Street

Congratulated the Boys Varsity Basketball team under the leadership of Phil Colicchio.

He then went on to thank Dr. Tomazic for his leadership and wished him luck in his new district. "Our loss is Freehold's gain and Freehold's gain is our loss."

Maryann Dorin
400 Morristown Road

“Came to see the changing of the guard”! She has been through six superintendents and they all had one thing in common – dedication to the schools and the integrity of the administration. She also congratulated Dr. Robertozzi and Denise Cleary and she reminded them that in order to keep a good community as a whole, you must keep a good educational system.

Diane Wolverding
150 E. Morris Avenue

Said she thought Dr. Tomazic and Diana Braisted were a great team. She understands him wanting to be closed to home but she is sorry to see him go. “I’m a little upset that you felt forced to leave as we know games were played with the signing of your contract. It is definitely our loss. I also want to thank Mrs. Gaylord as she has been the rock here and I’m sure she is going to help with the transition of the newcomers. I’m so glad you are staying for the transition”. Congratulations to Dr. Robertozzi.

Councilman Derek Armstead
516 Carnegie Street

Neglected to congratulate Dr. Robertozzi and Mrs. Cleary. He is very confident that they will both do a good job.

There being no further business to discuss, Mr. Topoleski made a motion to adjourn at 8:15 p.m., seconded by Mr. Frank. Voice vote was unanimous.

Kathleen A. Gaylord
Business Administrator/Board Secretary