

AGENDA
for
PUBLIC HEARING
FY 2021
ANNUAL SCHOOL BUDGET

APRIL 30, 2020

BOARD OF EDUCATION
Linden, New Jersey

Denise Cleary
Interim Superintendent of Schools

Michael Walters
Acting Assistant Superintendent

Kathleen A. Gaylord
Business Administrator/
Board Secretary

CALL MEETING TO ORDER

SALUTE TO FLAG

STATEMENT OF ADEQUATE NOTICE:

In accordance with the Open Public Meetings Act, Chapter 231, adequate notice of this meeting has been provided as follows:

On April 15, 2020 notice was sent to the Home News Tribune, Star Ledger, Union County Local Source and the Clerk of the Municipality.

NO SMOKING NOTICE:

BY STATE LAW, THERE IS NO SMOKING PERMITTED IN THIS BUILDING AT ANY TIME.

ROLL CALL:

Board Members		Others	
Mr. Rivas		Mrs. Cleary	
Mr. Shehata		Mr. Walters	
Mrs. Birch		Ms. Gaylord	
Mr. Gargano		Attorney	
Ms. Guillaume			
Ms. Johnson			
Ms. Kozak			
Mrs. Manganello			
Mr. Martucci			

The Finance Committee, upon recommendation of the Business Administrator/Board Secretary, presents the following motion to the Linden Board of Education for approval:

1. RESOLVED, that the Linden Board of Education seeks approval for the inclusion in the General Fund budget an amount of \$1,600,000.00 to be withdrawn from the board of education’s approved Capital Reserve Account to supplement the General Fund, Capital Outlay portion of the budget (Fund 12), for the following facilities projects:

Description/Activity	Project Number/Location
Purchase of Property	Linden Academy of Science & Technology
Health and Safety Kitchen Upgrade	Academy of Excellence
Lease Purchase	Athletic Field

2. Pursuant to N.J.A.C. 6A:23A-5.2, BE IT RESOLVED that the Linden Board of Education hereby establishes the following maximums for the 2020-2021 year, and that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded as follows:

Architecture/Engineering	\$310,000.00
Legal	\$400,000.00
Audit	\$ 50,000.00
Physician	\$ 52,000.00
Total:	\$812,000.00

3. RESOLVED, that the Linden Board of Education has included in the General Fund Budget \$2,702,179.00 of the board of education’s excess surplus funds to help reduce the local tax levy.

4. WHEREAS, the Linden Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23b-1.2(b), to a maximum expenditure of \$250,000.00 for the 2020-2021 school year for all staff and Board members, and in accordance with 6A:23A-7.3, the maximum expenditure for 2019-2020 was \$250,000.00 and \$224,462.00 has been spent to date.

Public Hearing
Annual School Budget
April 30, 2020

5. BE IT RESOLVED that the final budget be approved for the 2020-2021 School Year, and the Business Administrator/Board Secretary be authorized to forward the following final budget to the Executive County Superintendent of Schools for submission:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2020-21 Total Expenditures	\$138,471,468.00	\$6,622,454.00	\$0.00	\$145,093,922.00
Less: Anticipated Revenues	<u>\$(42,371,234.00)</u>	<u>\$(6,622,454.00)</u>	<u>\$0.00</u>	<u>\$(48,993,668.00)</u>
Taxes to be Raised*	<u>\$96,100,234.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$96,100,234.00</u>

6. Authorize the Superintendent and the Business Administrator/Board Secretary to implement the 2020-2021 Annual School Budget pursuant to local and state policies.